



# MGH JFL Board of Trustees Meeting

Minutes – Sunday, December 17<sup>th</sup>, 2023 – 6pm

**Location:** Blue Margaritas Mexican Restaurant Banquet Room – 105 Elizabeth Pointe Dr. Germantown Hills

**ZOOM Admin MGHJFL is inviting you to a scheduled Zoom meeting.**

**Topic: MGH-JFL NOVEMBER BOARD OF TRUSTEES MEETING**

**Time: Nov 19, 2023 06:00 PM Central Time (US and Canada)**

**Join Zoom**

**Meeting**<https://us02web.zoom.us/j/86191248633?pwd=eIFuY055QzQwTUJUZ2h5MUd2RlBvdz09>

**Meeting ID: 861 9124 8633**

**Passcode: 211127**

## Call to Order

- Meeting called to order by President Brad Grebner at 6pm at Blue Margaritas Mexican Rest.

## Attendance

2023-2024 MGH JFL Board of Trustees Members		
Position	Name	Attendance
President	Brad Grebner	X
Vice President/Fundraising	Tim Woelfel	X
Finance Director	Jarrad Koon	X
Secretary / Assistant Cheer Director	Amy Duffield	
JFL OCI Director	Brad Grebner	X
Coaches Director	Chris Smith	X
Cheerleading Director	Jessica Kelly	X
Site Manager	Charlie Jackson	X

Equipment	Eli Grove	X
Assistant Equipment	Dave Thompson	X
Concessions	Abbie Tabor	X
Communications Director	Amber Haun	X
Flag Director	Pete Schultz	X
Member	Jeremy Whitman	X
Member	Ian Willman	
Member		
Member		

Guest:

## MGH JFL Board of Trustees Meeting

Pete motioned to start meeting, Chris Smith 2nd

### Directors Reports

#### Finance

Jarrad Koon - \$18,871.13 in MGH-JFL account (Checking)

Tax exempt number- we talked with OCI, there are different options. We can either go under OCI umbrella or they can help us get it individually. OCI can meet with newly elected treasure to discuss our options going forward to obtain tax exempt number.

Check to Pete Schultz for secretary computer for \$774

Discussed volunteer refunds; Brad to discuss w/ Jeremy & Sportsconnect

Email volunteer group to see who would want deposit to stay in Sportsconnect and who would want checks

Riverman fundraiser – Toni received check for \$740.

#### Concessions

Abbie Tabor – volunteer refunds- Abbie has a list who gets volunteer fee back. Abbie will give list of people to Brad to reimburse families who qualify for reimbursement. Brad will issue reimbursement to families via online registration system.

Abbie mentioned she wanted to run a limited concession in the spring

Abbie wants extra propane tank for grill – add to vote in January.

#### Grounds

Building winterized

Main Water Meter seals leaking – Charlie to get new meter in spring  
South Field irrigation leaking and will need to be addressed in spring

## OCI

Helmets ordered per Nov meeting minute notes  
Will talk jerseys and pants in January meeting  
OCI to maintain 2023 prices for 2024

## President

## Agenda Items

### 1. Approve Meeting Minutes:

**Motion to the Board:** Approve the Meeting Minutes from the November MGHJFL Board of Directors meetings.

Motion: Jared Koon

2nd: Chris Smith

Vote: Unanimous Approve

### 2. Spring Flag Registration: Open spring flag registration January 1<sup>st</sup>, 2024. Since we took a price increase in 2023 and OCI will not be increasing 2024 registration costs per player, Maintain spring 2023 pricing of \$60 per MGHJFL flag player plus the cost of t-shirt from logo wear. Recommend using Logowear t-shirts like last year for players as was done in 2023. Ask for sizes during registration. \*Jessica confirmed pricing to match 2023 of \$15 per shirt. Total Registration cost to be \$75

**Motion to the Board:** Approve opening spring flag registration on January 1<sup>st</sup>, 2024 per the discussion above.

Motion: Tim Woelfel

2nd: Chris Smith

Vote: Unanimous Approve

- 3. Coaches Fines/Ejections:** Motion to have the program continue to pay the fine of ejection, coach is furthermore required to donate 4 hours volunteer to JLF gameday happenings (these will NOT count towards the volunteer refund) OR pay the fine. ~~These sessions could be filled by the coach, or someone he designates to fill in.~~ If the infraction happens at the end of the year, and the coach is a returning coach, they carry over. Change to be communicated to all coaches each season. If coach refuses to volunteer or pay fine, coach is suspended by MGHJFL. Coach needs to finish volunteer time before returning to coaching.

**Motion to the Board:** Approve motion to have program continue to pay fines of ejections w/ above stipulations.

Motion: Chris Smith

2nd: Eli Grove

Vote: Unanimous approve

### New Business

- 1. New Business/Discussion Item #1: Park District Contract**

**Discussed Metamora Park District contract. Will be a 1 year contract for 2024 identical to 2023. Would like to extend to 3 year contract going forward starting in 2025. Spring flag verbiage to added to 3 year contract. Will take 2024 contract to vote in January once MGHJFL board can review.**

**Motion to the Board:**

Motion:

2nd:

Vote:

### Updates

**Topic 1:** 2023 Volunteer Refund Status

**Topic 2:** Secretary Computer Status - Complete

**Topic 3:** 5013c/Tax Exempt ID/Tech Soup

Need recommendation from Jarrad

Meeting needed w/ OCI?

**Topic 4:** Fund Raising Committee – Address in January meeting

Tim to chair & ask for volunteers.

**Topic 5:** (Hold Till January) Coaches Director – Discussion - Continue growth of high school playbook – Hold each age group accountable for the minimums set for formations, plays, tags, etc.

**Topic 6:** (Hold Till January) Coaches Director - program going to get matching coach shirts/polos and/or hats every year. Alternate between hats one year, shirt/polo the next

**Topic 7:** (Hold Till January) Cheer Director – Discuss warm weather gear & Varsity pricing for needs and wants

**Topic 8:** Cheer Director – JFL OCI insurance to allow cheer to practice at different places like Snyder Village, etc – Also investigate if insurance allows for off season clinics

Brad Action Item to investigate w/ OCI

Just need contact and address of location of where so OCI can add it to their list.

Jess to get info for Snyder Village to Brad

### Adjournment

- Eli motioned to adjourn the meeting. Pete 2<sup>nd</sup> the motion. Motion passed unanimously.

### Next Meeting

- 1) Communicate 2024 meeting dates
- 2) Talk uniforms numbers and costs
- 3) Discuss fall registration next meeting

### Action Items

Action Items:	Owner(s):	Deadline:
Winterize JFL Building	Charlie Jackson	Complete
Purchase Secretary Computer	Pete Schultz	Complete
Finalize Park District Contract – Brad to email contract to board to review and vote in January	Brad Grebner	
Activate Spring Flag Registration on January 1	Brad Grebner/Chris Smith/Tim Woelfel	

### Appendix

## MGH-JFL Financial Report – Jarrad Koon

Treasurer: Jarrad Koon

Meeting Date: December 17th, 2023

2023 YTD Summary:

2023 2022

Checking Account Balance: \$18,871.13 \$13,716.14

OCI Equipment Fund: \$25,786 \$6,529

Totals: \$44,657.13 \$20,245.14

Upcoming Costs:

1. Volunteer Refunds
2. Payment for Secretary's new computer
3. Purchase of helmets
4. Other Football Equipment Fees? Jerseys, Pants
  - a. Brad to provide break down of costs
5. Cheer Equipment Needs?

Future Developments:

1. Tax Exempt ID Number
  - a. Option 1 – OCI To Obtain
    - i. OCI offered to have sit down to walk through options/pros/cons/etc
    - b. Option 2 – OCI to help us walk through process to obtain.
      - i. OCI offered to have sit down to walk through options/pros/cons/etc
    - c. Option 3 – Obtain on our own.
  2. Budgeting: Listing of large expenses that will be coming out in near future

MGH-JFL Coaches Report – Chris Smith

2023 Season Status: Season Complete

Coaches Disputes/Corrective Actions: Jerhamie Dykes kicked out of game, Board need

Training Opportunities: Coaches developmental retreat in early Feb '24, details TBD

Future Developments:

Continue growth of high school playbook – Hold each age group accountable for the minimums set for formations, plays, tags, etc.

High School Interactions:

Both mentioned above

Current Roadblocks:

Need to set a precedent for if/when a coach gets ejected from a game

-Motion to have the program continue to pay the fine of ejection, coach is furthermore required to donate 4 extra sessions to gameday happenings (these will NOT count towards the volunteer refund).

-These sessions could be filled by the coach, or someone he designates to fill in.

-If the infraction happens at the end of the year, and the coach is a returning coach, they carry over

Wants, Needs, & Requirements:

Would like to get a program going to get matching coach shirts/polos and/or hats every year. Alternate between hats one year, shirt/polo the next (nothing fancy like the Ogio most of us got this year, coaches can pay difference if they want a better quality?). Coaches donate so much time, it's the least we could

[MGH-JFL Cheer Report – Jessica Kelly](#)

CHEER DIRECTOR REPORT

Nothing to report in the off season. Season completed.

DISCUSSION ITEMS

I am working with a new representative from Varsity to determine specifics on the inventory we already have. This season I noticed that several of the cheer programs have warmups. I'd like to be able to offer warmups, jackets & joggers, as a part of our uniforms as well. We can use the jackets we already have; we will have to order more jackets so that we have 60. My plan with the Varsity rep. is to price out jackets needed and joggers and then bring it back to the board for

discussion.

Snyder Village- I have a coach that works at Snyder Village. They have a gym that Cheer could utilize during bad weather and when it starts to get dark earlier. Could we get an insurance certificate to be able to practice there? I know we have a lot of places that our insurance covers, but I did run into a few problems this season when trying to utilize those places. For example, Metamora Park District has classes at night and is believed to be too small for our group. There were a few places I never got a return phone call from. At MGS I compete with all their sports. Valerie at MTHS was wonderful and we did get to use their old gym several times, which was great. This was later in the season, so I wasn't competing with their other sports. However, if Valerie isn't available, we must have an MTHS faculty member at the practice. It sounds as though the gym at Snyder Village isn't used much so this would be perfect for a last-minute practice space because of bad weather.

Cheer clinics-I've been approached by several parents/coaches asking about having a winter cheer clinic. I am fine doing this, it is a fundraiser for us, it helps the girls & they love cheer clinics. My question is, how would that work with our OCI insurance? Are we only covered during the JFL season? If so, can that be changed to cover clinics associated with JFL?

2

Upcoming season- I've been approached about halftime routines and talk about making the JFL games more like the HS football games. I'm all for this idea. I have a lot of ideas floating around  
=)